

Calgary Celiac Association

Who are we?

Since 1980, the Calgary Chapter of the Canadian Celiac Association, has been the Calgary and Southern Alberta voice for people who are adversely affected by gluten. We are a not for profit charity dedicated to assisting those affected with education, programs and research to improve quality of life. The Chapter is one of many across Canada.

Is this role for me?

- Are you passionate about helping people impacted by celiac disease, dermatitis herpetiformis and/or non-celiac gluten sensitivity?
- Do you want to be involved in making decisions that could help improve their lives?
- Do you want to grow your professional and personal skills and network in board governance, strategic thinking, problem solving, financial oversight and issues management?

We need you to be ready to:

- Read and review all meeting materials in advance and participate in monthly board meetings which average two hours in length.
- Actively participate in all strategic and financial discussions and issues impacting the Chapter.
- Respect final decisions of the board and adhere to board confidentiality and privacy.
- Participate on one board committee: Education, Programs, Support Groups, Communications, Social Media or Fundraising which may involve another one to two hours per month.

Are you the candidate for us?

- Candidates should have some work experience, good communication skills and be willing to dedicate time to the role for a two-year term.
- Volunteer experience especially in the not for profit sector or previous board service is an asset.
- Some knowledge of celiac disease, gluten sensitivity or dermatitis herpetiformis is an asset but not required.

If you are interested please complete the attached form and email to our office by September 30. If you would like further information; contact us by email: info@calgaryceliac.ca

Deadline for submission: September 30th



Canadian Celiac Association, Calgary Chapter Board Director Application

Candidate Information

Full name: _____

Contact number: () _____

E-mail address: _____

Please check any of the following skills or experience that the candidate possesses.

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| ☐ Finance, accounting | ☐ Management, administration |
| ☐ Grant writing | ☐ Nonprofit experience |
| ☐ Fundraising and special events | ☐ Teaching, counselling or education |
| ☐ Public relations, communications | ☐ Government relations, networking |
| ☐ Association or charity governance | ☐ Medical /healthcare |
| Other: _____ | ☐ Board of directors experience |

In a few words, why would you like to serve on Calgary Chapter Board of Directors?

List Affiliations or Organizations the candidate belongs to (e.g. membership, professional, civic).

Applicant Signature: _____ Date: _____

Please email the completed application form along with your current resume to:

Calgary Celiac Association
Suite 102, 6940 Fisher Road SE Calgary, AB, T2H 0W3
Email: info@calgaryceliac.ca Phone: 403-237-0304
Website: www.calgaryceliac.ca